



**JOB VACANCY POSTING**

<b>POSTING #:</b>	184-24	<b>ISSUE DATE:</b>	April 23, 2024
<b>TITLE:</b>	<b>ASSISTANT FAMILY SERVICE WORKER 2 (CLASSIFIED COMPETITIVE)</b>	<b>CLOSING DATE:</b>	May 7, 2024
<b>LOCATION:</b>	Department of Children and Families (DCF) Division of Child Protection and Permanency Middlesex Coastal Local Office 680 Pfeiffer Boulevard Perth Amboy, NJ 08861		
<b>POSITIONS:</b>	1	<b>RANGE:</b>	H12
<b>DISTRIBUTION:</b>	STATE-WIDE	<b>SALARY</b>	\$39,919.57 - \$55,790.17

**SCOPE OF ELIGIBILITY:** Open to employees who are permanent in a competitive title or civil service approved non-competitive title with underlying permanent State service as a promotional or lateral opportunity, subject to current promotional and hiring restrictions.

**DEFINITION:** Under limited supervision of a Supervising Family Service Specialist 1, or 2 or other supervisory official in the Department of Children and Families, assists professional staff in providing services to clients with social, emotional, psychological or behavioral problems which may include transportation services, training and work programs, home and money management, setting up medical or dental appointments, family planning services, parenting techniques, receiving complaints involving desertion and abusive parents and supplementary supportive visits under the limited supervision of a case worker; conducts field audits to evaluate and assess situations; does other related duties.

**REQUIREMENTS**

**EXPERIENCE:** Two (2) years of experience in social services providing services to clients which may include providing basic information, services like transportation and overseeing visitation, and gathering information regarding history to ascertain client needs.

**NOTE:** Thirty (30) semester hour credits from an accredited college, which must include twelve (12) semester hour credits in the behavioral sciences, may be substituted for the experience listed above.

**RESUME NOTE:** Eligibility determinations will be based upon information presented on the resume only. Failure to do so may result in your ineligibility.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**NOTE:** APPLICABLE SPECIAL RE-EMPLOYMENT LIST ESTABLISHED AS A RESULT OF A LAYOFF WILL BE USED BEFORE ANY APPOINTMENTS ARE MADE.

**IMPORTANT NOTICE**

**RESIDENCY** - Effective 9/1/11, NJ PL 70 (NJ First Act), requires all State employees to reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

**Electronic Filing:**

Forward a cover letter and resume as a **single PDF document**, saving the file by your **Last Name, First Name** to:

[Job.Posting@dcf.nj.gov](mailto:Job.Posting@dcf.nj.gov)

Include the Job Posting # in the subject line of your email.